



**Health Innovation**  
WEST MIDLANDS

**Chair**

**Health Innovation West  
Midlands**

**Job description and person  
specification**

# Introduction from Tim Jones Health Innovation West Midlands, Chief Officer



Thank you for your interest in working with us here at Health Innovation West Midlands.

Health Innovation West Midlands (HIWM) is part of a National Network of 15 Health Innovation Networks, collectively acting as the innovation and adoption arm of the NHS. HIWM brings stakeholders together across all sectors involved in healthcare including social care and public health, research and industry to support the development of transformational health innovations. We support the acceleration and the adoption and spread of improvement solutions, demonstrated to deliver patient benefit.

As part of this national network, we tackle national problems, with local understanding. And local problems, with national expertise. We are fully embedded in our local health and research ecosystem, partnering with organisations such as Birmingham Health Partners, WM Health Technology Innovation Alliance, WM Cancer Alliance, WM Research Delivery Network, WM Growth Company, WM Applied Research Centre (WMARC) and the West Midlands Secure Data Environment.

This drives economic prosperity and growth in all parts of the country and ensures that everyone benefits from innovation.

**Our vision:** Transforming health and care through innovation.

**Our mission:** To support the development of transformational health innovations and accelerate the adoption and spread of improvement solutions demonstrated to deliver patient benefit.

**Our values:** Kind, Connected and Bold.

HIWM covers six Integrated Care Systems:

- Shropshire, Telford and Wrekin
- Staffordshire and Stoke-on-Trent
- Hereford and Worcestershire
- Coventry and Warwickshire
- Birmingham and Solihull
- Black Country

This includes 24 NHS Trusts, over 1,700 care homes and 26 councils. The West Midlands has the fastest growing population in the UK and remains the second largest population in the UK, with a unique population. The West Midlands has a large and stable, diverse ethnic population and demographic mix and is the largest non-white British population outside of London (33%).

We hope that you find this pack useful, and we look forward to receiving an application from you.

# Job description



**Health Innovation**  
WEST MIDLANDS

Job Title	HIWM Chairperson
Pay Band	N/A
Department	Health Innovation West Midlands (HIWM)
CDG	Corporate
Reports to	CEO of the Host organisation, University Hospital Birmingham (UHB)
Professionally Responsible to	CEO of the Host organisation, University Hospital Birmingham (UHB)
Contract	One day per week for 3 years in line with the current HIWM licence period

## JOB SUMMARY

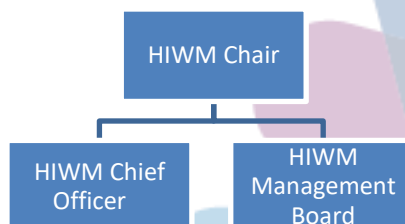
The Chair will provide leadership to the executive team at Health Innovation West Midlands and be a key ambassador in the regional community; with partner organisations; with the private sector; and in representing the Innovation Agency nationally.

The Chair must ensure that high standards of probity and governance prevail and that the Innovation Agency remains within the terms of its license.

They must actively promote the twin aims of improving patient outcomes and the delivery of wider economic benefit and will be responsible for supporting engagement with industry and patient/public organisations.

Applications are invited from senior individuals who are expertly networked and able to contribute expertise and skills.

## TEAM/DEPARTMENT STRUCTURE CHART



## KEY SKILLS

- Strong leadership and management skills.
- Strategic planning and delivery.
- Creative and solution focussed.
- Inclusive and collaborative.
- Excellent communication skills.



## Key responsibilities

As Chair of HIWM you will be required to undertake the following key responsibilities:

### **Strategy**

Demonstrate leadership by supporting a positive culture for HIWM; facilitating a close and constructive working relationship between all Management Board members, built on transparency, openness, mutual respect and trust, valuing the contribution of all participants. Provide independent judgment and advice on issues of strategy, vision, performance, resources and standards of conduct; and constructively challenge, influence and assist the Executive Team in developing proposals on such strategies.

Horizon scan regionally and nationally to bring good practice and foresight to further develop HIWM.

Build on existing, far-reaching local, national, and international networks as well as seeking and fostering new relationships with potential partners and commissioners of innovation and improvement programmes.

Challenge partners to look beyond daily operational pressures to consider innovative strategies to tackle some of the most difficult healthcare challenges.

### **Governance**

To bring independent judgment and experience based on commercial, medical, financial, legal or governance expertise from outside HIWM and apply this to the benefit of HIWM, its partners and wider community.

To commit to working to, and encouraging within HIWM, the highest standards of probity, integrity and governance and contribute to ensuring that HIWM's internal governance arrangements conform to best practice and statutory requirements.

Ensure HIWM supports its partners to develop, evaluate and implement transformative healthcare solutions and create a healthier population, including the delivery of Health Innovation Network national programmes.

### **Communication and relationships**

Develop a constructive, frank and open relationship with the Chief Officer and Directors of HIWM through regular communication and provide support and advice while respecting executive responsibility.

Solicit input from the Board's Committees, namely, Finance; Performance and Strategy; Governance and Risk; and Remuneration; and ensure routine alignment with Innovation Agency objectives.

Act as an ambassador, represent and promote actively HIWM and build strong relationships with partners, the Health Innovation Network, affiliated organisations, commissioners and other national bodies.



## Key responsibilities (cont.)

### **Social value**

As an NHS hosted organisation, HIWM is a committed member of the group of health and care partners acting as anchor institutions and providing social value to our community.

As chair you will play a central role in:

- Championing inclusion, diversity and equal opportunity both within the team and as a leader in the health and care community ensuring the organisation strives to retain to recruit a workforce reflective of the population we serve.
- Recognising the important role of the NHS in achieving a net zero carbon economy by supporting partners to adopt sustainable solutions in their operations and seeking to build stronger relations with innovators working in this area.

### **Confidentiality**

All employees must adhere to policies and procedures relating to information governance, confidentiality and information security.

### **Risk Management**

The Trust is committed to approaching the control of risks in a strategic and organised manner.

The postholder must be aware of their individual responsibilities as detailed in the Trust's Risk Management, Health and Safety and Incident policies, and those under the Health and Safety at Work Act. This includes the reporting of any untoward incident, accident, potential or actual hazard identified.

### **Safeguarding**

Staff who come into contact with children, vulnerable adults, parents and carers in the course of their work and/or have access to records will have responsibilities to safeguard and promote the welfare of children, young people and vulnerable adults.

### **Infection Control**

In accordance with the Health and Social Care Act 2008, it is the responsibility of every member of staff to participate in the prevention and control of infection within the capacity of their role. In order to maintain high standards of infection and prevention control all staff are expected to comply with the relevant Trust policies, procedures and guidelines and report any concerns to their manager or to the infection prevention team.



### **Health and Wellbeing**

The Trust is a Health Promoting Hospital. The Trust expects that when you are presented with opportunities to improve the lifestyle of our patients you seek help from appropriately trained clinical staff to ensure patients are supported and assisted in making the necessary lifestyle changes. This is in accordance with best practice as described in the DoH white paper “Choosing Health – Making Healthy Choices Easier”.

### **Equal Opportunities**

University Hospital Birmingham NHS Foundation Trust is committed to achieving equal opportunities. All employees are expected to observe this policy in relation to the public and fellow employees.

All staff are expected to adhere to, and act in accordance with, the values and behaviours of the Trust.

This document is intended to be used as a guide to the general scope of duties involved in this post. It is not exhaustive and should not therefore be used as a rigid specification. It will be kept under review and amended as required in consultation with the postholder.

### **Exclusions**

The post holder is not an employee of the host trust or a partnering NHS body, higher education institution or business operating within the West Midlands footprint.

### RESEARCH AND DEVELOPMENT

Keep abreast of legislation, current issues and other developments that relate to Healthcare systems and associated areas.

### EFFORT

Requirement to travel within the West Midlands region to attend meetings.

### TRUST VISION & VALUES

The Trust is clear on its vision and values and aims to make sure that they are reflected in all areas of activity. Our vision is simple; building healthier lives. Our values apply to every member of staff and help us in all we do and how we do it. They are:

**Kind:** The kindness that people show to each other every day

**Connected:** The connections we build with everyone around us

**Bold:** The ability to be bold in how we think, speak and act



**Health Innovation**  
WEST MIDLANDS

#### ADDITIONAL INFORMATION

This job description is designed to assist post holders with understanding what is expected of them in their role. University Hospitals Birmingham NHS Foundation Trust may ask them to undertake other duties, as required, which are not necessarily specified on the job description, but which are commensurate with the grade of the post.

The job description itself may be amended from time to time in consultation with the post holder, within the scope and general level of responsibility attached to the post.

All post holders must take responsibility to ensure that they are aware of and adhere to all Trust policies, procedures and guidelines relating to their employment regardless of their position within the Trust.

# Person Specification



**Health Innovation**  
WEST MIDLANDS

<b>JOB TITLE:</b> HIWM Chairperson	
<b>TRAINING, QUALIFICATIONS AND PROFESSIONAL REGISTRATIONS</b>	
<b>Essential</b>	<b>Desirable</b>
Professional qualification in a relevant discipline or relevant experience.  Degree or equivalent.  Experience of leadership in a large and complex organisation.	Further qualification in management.  Experience at Board level in a large and complex organisation.  Experience in chairing Boards or committees.
<b>EXPERIENCE &amp; KNOWLEDGE</b>	
<b>Essential</b>	<b>Desirable</b>
Demonstrable understanding of the NHS and the context in which it operates.  Experience of working in or at least with an NHS organisation at senior level.	Demonstrable understanding of health-related research and the issues relevant to it.  Awareness of best practice and statutory requirements relevant to Innovation Agency governance.  Understanding and experience of the interplay between national policy and regulation and local delivery in relation to innovation.
<b>SKILLS &amp; ABILITIES</b>	
<b>ESSENTIAL</b>	
<p>Communication and Relationship Skills</p> <ul style="list-style-type: none"> <li>• Highly developed verbal and non-verbal communication skills across a range of stakeholders and circumstances.</li> <li>• High level of communication and listening skills with the gravitas to support and challenge senior clinicians and other senior stakeholders at regional, national and international level.</li> <li>• High level of influencing, persuasion and negotiating skills.</li> <li>• Ability to challenge effectively.</li> <li>• Ability to demonstrate warmth and empathy when communicating.</li> <li>• The ability to motivate and inspire staff at all levels</li> </ul>	





## **SKILLS & ABILITIES**

### **ESSENTIAL**

#### Analytical and Judgment Skills

- Experience in exercising judgment involving complex facts and situations, requiring analysis, interpretation and comparison of a range of options.

#### Aptitude and Style

- Intellectually flexible, to think broadly and creatively to develop new solutions to difficult issues.
- Experience of developing effective relationships and sustainable partnerships with a wide and diverse range of stakeholders.
- Ability to simultaneously and successfully lead strategic change, performance and improvement and cost-effective service delivery.
- Resilience, innovation and the ability to influence at regional, national and international level.
- A commitment to equality, diversity and wider human rights.

#### Motivation and disposition

- The drive and determination to make a difference.



**Health Innovation**  
WEST MIDLANDS

# Useful links and information



<https://www.healthinnovationwestmidlands.org/>



[Health Innovation West Midlands](#)



[@HealthInnovWM](#)



[@HealthInnovationWM](#)